



*President: Air Vice Marshal Graham Howard CB MA RAF (Retd)*

**The Royal Air Force  
Servicing Commando  
and  
Tactical Supply Wing Association**



*Representing a Common Heritage*

## **RAFSC & TSWA Annual General Meeting**

**2<sup>nd</sup> July 2022**

**Venue: MOD Stafford**

**Present:**

Sqn Ldr (Ret'd) John Andrews - Chairman  
Wg Cdr Jon Smith – CO TSW  
Sqn Ldr (Ret'd) Elizabeth MacKinnon Treasurer  
Mr Dave Christophi – Association Secretary (minutes)  
Mr Cliff Whiteley – Membership Secretary  
WO Kev Wynn – Wing Warrant

Gp Capt (Ret'd) Neil Cromarty – Vice President

Gp Capt (Ret'd) Robin Springett	Mr Rae Taylor
Mr Tony Woof	Mr Gaz Ault
Mr Neil Storer	Mr Steve Turner
Miss Sarah Bosworth	Mr Paul Davies
Mr Steve Kenyon	Wg Cdr (Ret'd) Tim Moss
Mr Richard Lennard	Mr Dave Carrigan
Mr Richard Spence	Mr Lloyd Cassidy
Mr Alan McQuillin	Mr Pete Donkin
Mr Dino Dash	Mr Glen Smith
Mr Hank Hancocks	Sqn Ldr (Ret'd) Pete Berry
Mr Rae Taylor	Miss Pauline Lockett
Mr Gavin Sandell	

**Apologies:**

AVM Graham Howard – President  
Gp Capt (Ret'd) David Packman  
Wg Cdr (Ret'd) David Orr  
Wg Cdr (Ret'd) Tim Etches  
Sqn Ldr (Ret'd) Rob Hale  
Mr Martin Gilchrist  
Mr Dave Perry  
Mr Wayne Shelton – Events Secretary  
Mr Chris Ryan – Merchandise Secretary



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Mr David Lumsden – Welfare Secretary  
Mr Nigel Patterson – Media Secretary  
Fr Jim Horton – Association Chaplain

### **Agenda**

- Introduction
- Previous Minutes
- TSW Report
- Treasurer's Report, Membership Report, Finance & queries
- Welfare Report
- Forward Planning & Events
- Articles of Association
- AOB

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action(s)</b>
<b>Introduction</b>	<ul style="list-style-type: none"><li>• John Andrews (JA) welcomed and thanked everyone for their attendance.</li><li>• Dave Christophi (DC) gave apologies from those listed above, including those committee members on site but setting up the Association (Assn) stand in readiness for the families day.</li><li>• JA asked all present to observe a minute's silence for those members no longer with us.</li></ul>	
<b>Previous Minutes</b>	<ul style="list-style-type: none"><li>• DC ran through the matters arising from the previous e-AGM minutes, reminding members of the results from the July 17<sup>th</sup> 2021 survey.</li><li>• This included:<ul style="list-style-type: none"><li>- the new website project</li><li>- a review of the Articles of Association (AoA)</li><li>- Terms of Reference (TORs)</li></ul></li><li>• DC proposed the results from the July 2021 e-AGM constitutes a true and</li></ul>	<ul style="list-style-type: none"><li>- Now completed</li><li>- Proposal sent out – agenda item for today's AGM</li><li>- To be carried over following completion of AoA</li></ul>



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	accurate record – JA seconds, all present agreed	
<b>TSW Report</b>	<ul style="list-style-type: none"> <li>Wg Cdr Jon Smith (JS) gave an overview of current operational and political activity across the RAF (having covered the TSW overview at last night’s reunion dinner), including new gender neutral ranks, changes to operational structure and additional military personnel coming to MOD Stafford.</li> <li>A special mention was also made regarding Chaz McKnight’s recent MBE and in particular his services to TSW.</li> <li>Hank Hankcocks (HH) enquired about how TSW fulfil its obligations without the support of an in-situ ‘non-cadre’ element – JS explained the RAF is currently exploring ways of augmenting the reserves to carry out this function.</li> <li>JS went on to highlight TSW’s upcoming trip to Sicily which was cordially offered as an open invite to Assn Members to also attend should they wish.</li> <li>JA expressed his thanks and gratitude to Wg Cdr Jon Smith and WO Kev Wynn (KW) for TSW’s continued efforts and support of the Assn – it is much appreciated.</li> </ul>	<ul style="list-style-type: none"> <li>JS to include TSW report (from the reunion dinner) with these minutes to Assn Members. <b>Action complete – TSW Report sent out with minutes</b></li> <li>Kev Wynn (KW) to send DC and Events Secretary (WS) details of the event for wider publication to the Assn membership.</li> </ul>
<b>Treasurer’s Report</b>	<ul style="list-style-type: none"> <li>Elizabeth MacKinnon (EM) gave an overview of the current account status, expenditure (including merchandise, donation for the Don Fisher Memorial Bench, £700 towards welfare, etc) and challenges such as running down memberships paid via PayPal. All account information had been emailed to</li> </ul>	



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<p><b>Membership Report</b></p>	<p>all members via the newsletter for review and no issues have been raised.</p> <ul style="list-style-type: none"> <li>• Robin Springett (RS) requested clarification around where the book sales revenue sat within the balance sheet – EM highlighted this figure is grouped in with the sales from the other merchandise and coins, but should RS wish to see a full breakdown this can be provided. RS politely declined the offer.</li> <li>• Cliff Whitely (CW) provided an overview on current membership, highlighting a more detailed set of numbers is included within the AGM Report. CW will continue to work on the membership and drive for new members.</li> <li>• JS enquired how many Assn members are currently serving on TSW – CW didn't have this stat to hand but can be obtained should this be required.</li> </ul>	<ul style="list-style-type: none"> <li>• JS highlighted the recent inclusion of WS presenting to TSW arrivals and was keen for this to continue in support of the Assn.</li> </ul>
<p><b>Welfare Report</b></p>	<ul style="list-style-type: none"> <li>• In the absence of DL (on holiday), JA gave an overview of the Assn's commitment to support those members in need of welfare support – DL had provided a more detailed account within the AGM Report.</li> <li>• JA highlighted one of the key objectives of the Assn was to expand the provision of welfare support through the Welfare Subcommittee, an initiative DL set up and is already providing valuable membership support.</li> <li>• JA continued by passing on DL's request for any members interested in</li> </ul>	<ul style="list-style-type: none"> <li>• Gaz Ault (GA) put himself forward for Shropshire, Pete</li> </ul>



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	volunteering to support the geographical expansion of the Welfare Subcommittee to let him.	Donkin (PD) Middle East, Dino Dash (DD) Wales and HH Kent. DC to pass on details to DL
<b>Forward Planning &amp; Events</b>	<ul style="list-style-type: none"> <li>JA gave an overview of the upcoming events calendar and superb work carried out by WS. A more detailed summary of recent and upcoming events has been provided by WS within the AGM Report.</li> </ul>	<ul style="list-style-type: none"> <li>In line with the increased activity in events, trips and set up requirements (for occasions such as the Families Day), JA has also highlighted the need for members to volunteer as part of the Events Subcommittee led by WS. Interested members are requested to make themselves known either direct to DC today or via email to WS.</li> <li>Tony Woof (TW) kindly put himself forward to join the Subcommittee</li> </ul>
<b>Merchandise Report</b>	<ul style="list-style-type: none"> <li>JA highlighted the tremendous success CR and WS were having of merchandise sales over the last 18 months. A more detailed summary can be found within the AGM Report. EM expanded on this by explaining how the revenue generated from these sales helps to subsidise events for members, thus playing an integral role in keeping costs down for all.</li> </ul>	
<b>Media Report</b>	<ul style="list-style-type: none"> <li>JA explained the rationale for introducing a Media Secretary – largely due to the increase in social media activity, the appetite for instant news and updates, along with a push by the Committee to attract a younger audience to the Assn.</li> <li>With this in mind JA suggested there was a need for a more digital approach to communicating required by the Assn and</li> </ul>	<ul style="list-style-type: none"> <li>Detailed summary of Media provided within the AGM Report by Media Secretary (NP).</li> <li>JA highlighted that if there are still members who wish to receive a hard copy of collated</li> </ul>



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	<p>proposed moving away from the bi-annual newsletter. Instead, with more activity now happening across the year in general, a more fluid and instant use of the 'Latest News' functionality offered by the new website was now more appropriate (something that was already being utilised).</p> <ul style="list-style-type: none"> <li>• TW asked if articles and newsworthy items could still be emailed out as many members are not on socials.</li> <li>• JS suggested TSW could also share on their social updates, articles and upcoming events – with this being a reciprocal arrangement and the Assn could do likewise for TSW.</li> </ul>	<p>articles and news, they should let the NP know and this will be accommodated on a bi-annual basis.</p> <ul style="list-style-type: none"> <li>• DC explained links to the website articles can be emailed out still. DC proposed the new digital approach to news, seconded DD all voted in favour.</li> <li>• NP to liaise with Sgt Richard Kelly (TSW)</li> </ul>
<p><b>AoA</b></p>	<ul style="list-style-type: none"> <li>• JA explained following the last 'face to face' AGM in 2019 the Committee were tasked with reviewing the Articles of Association (AoA), following which amendments to Terms of References (TORs) would, if appropriate, follow. JA opened the floor to comment.</li> <li>• Neil Storer (NS) stated how pleased he was to see the inclusive nature of the proposed changes – in particular the welcoming of Associate Members to include all dependents of Full Members. Discussion then took place around the definition of 'dependents' and should this include all family, as opposed to just siblings. All were in agreement it was important to make the distinction,</li> </ul>	<ul style="list-style-type: none"> <li>• Proposed amendments to the AoA were submitted 28 days prior to the AGM and also included within the AGM Report.</li> <li>• DC proposed amendments to AoA, including the inclusion of 'Families' within clause 8a of Associate Membership, seconded by JA all voted in favour unanimously.</li> <li>• JA to pick up review of TORs now AoA have been finalised. To be carried over.</li> </ul>





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	<p>particularly with the Servicing Commando members in mind.</p>	
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>• JA gave an overview on the current cycles of committee membership (currently 2 years), names in post and areas of responsibility. JA asked if those present were happy with this arrangement, whether there was anyone who would like to put themselves forward for a post, if not are all happy for those in post to continue.</li> <li>• Vice President Neil Cromarty raised the topic of a TSW Assn standard, highlighting there is one for the Serv Cdo but not an official one for TSW Assn. Discussion followed around the option to have either a one all-encompassing flag or to have one separate for each arm of the Assn.</li> <li>• KW explained TSW are in possession of a number weapons acquired over the years from various campaigns, that are in need of rendering. However, this comes at a cost and requests the support of the Assn.</li> <li>• RS stated that in light of earlier discussions it would be fitting if he could propose Robin Craven-Griffiths (RC-G) to become an Associate Member.</li> <li>• DC explained David Orr (DO) had emailed the committee asking if we could propose offering Alicia Atkinson (AA),</li> </ul>	<ul style="list-style-type: none"> <li>• JA proposed committee structure as accepted, TW seconded all voted in favour.</li> <li>• In light of the fact some events are only relevant to either the Serv Cdo or just TSW, it would be prudent to have separate flags. NC proposed he would now investigate what would be required to obtain the TSW Assn standard, RS seconded all voted unanimously in favour.</li> <li>• KW proposes a donation of approx. £600 to TSW for the rendering of weapons, Steve Kenyon (SK) seconded all voted in favour. KW to liaise with EM regarding transfer of donation. <b>Action completed – invoice for £588 paid by the Treasurer 12.07.2022</b></li> <li>• RS proposed RC-G become an Associate Member, NS seconded all voted in favour unanimously.</li> <li>• DC proposed inviting AA to become an Honorary Member, NC seconded all were</li> </ul>

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	<p>widow of former CO TSW, Wg Cdr Nick Atkinson, an Honorary Membership.</p> <ul style="list-style-type: none"><li>• RS wanted to state a formal thank you to the Committee for their work and continued efforts to run the Assn. In particular special thanks to Events Secretary Wayne Shelton, who has worked tirelessly to drive all the functions and head up the fund raising for the memorials.</li><li>• Following the AGM, the Chairman requested that the following points be added to the Minutes:</li><li>• JA wanted to personally thank Pete Berry for all his efforts in documenting and managing the Assn Historical Archive over a number of years before recently handing it over to Aaron Handol.</li><li>• JA also wanted to thank Alan MacQuillan for making the journey to the dinner and AGM and for his donation to Assn funds.</li></ul>	<p>unanimously in favour. NC to formally invite AA.</p> <ul style="list-style-type: none"><li>• DC to ensure RS comments are passed on to WS.</li></ul>
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**Date of Next Meeting: tbc (next AGM 2023)**